

# Ministers and the Clergy

<i><b>Parsonage Allowance</b></i>		<i><b>Auto Travel (In miles)</b></i>	
Allowance Received		Educational	
Interest - Home		Funerals	
Taxes - Home		Infirm - Hospital Visits	
Rent - Home		Parishioner Meetings	
Repairs - Home		Weddings	
Insurance - Home		Visitation	
Utilities - Home		Outings - Congregation	
Other _____		Tolls (\$)	
		Parking (\$)	
		Other: _____	
<i><b>Supplies &amp; Expenses</b></i>		<i><b>Travel - Out of Town</b></i>	
Books - Music & Theology		Airfare	
Business Cards		Car Rental	
Clerical Service		Parking	
Entertainment (enter 100% of expenses)		Bus, Subway, & Taxi	
Insurance - Business		Lodging (do not combine with meals)	
Legal & Professional Services		Meals (do not combine with lodging)	
Map Book		Porter, Bell Captain	
Pager		Laundry	
Photocopy & Greeting Cards		Bridge & Highway Tolls	
Postage		Telephone	
Software - Appointment/Calendar		Other: _____	
Software - Genealogy			
Software - Word Processing			
Vestments		<i><b>Continuing Education</b></i>	
Vestments - Repair		Correspondence Course Fees	
Computer		Course Registration	
On-Line Services		Materials & Supplies	
Other: _____		Photocopy Expense	
Other: _____		Reference Material	
		Seminar Fees	
<i><b>Telephone Expenses</b></i>		Textbooks	
Cellular Calls		Other: _____	
FAX Transmissions			
Paging Service		<i><b>Equipment Purchases</b></i>	
Pay Phone		Computer & Printer	
Toll Calls		Answering Machine	
Other: _____		Calculator & Copier	
		FAX Machine	
<i><b>Miscellaneous Expenses</b></i>		Pager	
Business & Professional Associations		Telephone	
Professional Subscriptions		Other: _____	
Other: _____			