

# Medical Professionals

## ***Supplies & Expenses***

Answering Machine
Bag - Medical
Beeper - Pager
Computer and Printer
Business Cards and Briefcase
Business Meals (enter 100% of Expenses)
Medical Equipment
Office Supplies
Recorder & Tapes
Referral Service
Repairs - Equipment
Stationery
Other: _____

## ***Other Expenses***

Malpractice & Liability Insurance
Journals - Medical
Legal fees (protection and production of taxable income)
Periodicals - Medical
Professional Subscriptions
Other: _____

## ***Telephone Expenses***

Answering Service
Cellular Service
Paging Service
Pay Phone
Toll Calls
On-Line Charges
Other: _____

## ***Uniforms & Upkeep***

Alterations
Shoes
Cleaning
Hat, Cap
Jacket, Pants, and Scrubs
Laundry & Cleaning
Other: _____

## ***Continuing Education***

Correspondence Course Fees
Lab Fees
Materials & Supplies
Photocopy Expenses
Reference Material
Registration Fees
Transcripts
Tuition
Textbooks
Other: _____

## ***Auto Travel (In miles)***

Between Medical Facilities
Continuing Education
Interviews - Position
Out of Town Business Trips
Patient House Calls
Purchasing of Equipment & Supplies
Tolls & Parking (\$)

## ***Travel - Out of Town***

Airfare, Train & Bus
Car Rental
Parking
Taxi & Subway
Lodging (do not combine with meals)
Meals (do not combine with lodging)
Porter, Bell Captain
Laundry
Bridge & Highway Tolls
Telephone Calls (including home)
Other: _____

## ***Professional Fees & Dues***

Alumni Dues
Medical Association Dues
Professional Association Dues
Union Dues
Other: _____